

RECORD OF PROCEEDINGS
SAYBROOK TOWNSHIP TRUSTEES

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held _____ November 10, 2020 _____ 20 _____

The Regular Meeting of the Saybrook Township Board of Trustees was called to order at 10:00 am by Chairperson Gloria Baum, along with Trustee Norman Jepson, Fiscal Officer Larry Johnson, Zoning Inspector Barbara Carr and Fire Chief John Jyurovat. No members of the public were in attendance at the Saybrook Township Administrative Offices, 7247 Center Road, Saybrook Township, Ohio 44004.

The following minutes reflect action taken by this Board. The recording of this meeting is on file at the Administrative Office. More detailed information can be obtained by listening to it at our office (Job # 11102020)

Chairperson Gloria Baum led the assembly in "The Pledge of Allegiance".

Gloria Baum stated that the meeting was being recorded for record purposes, if anyone else is recording, please state so for the record. No one stated they were recording.

#1 Norman Jepson moved resolution to dispense with the reading of the following minutes, seconded by Gloria Baum.

November 2, 2020 Regular Trustees Meeting

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#2 Norman Jepson move resolution to approve the following minutes, seconded by Gloria Baum.

November 2, 2020 Regular Trustees Meeting

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

SAFETY REPORT

No written report.

FISCAL REPORT

Fiscal Officer Larry Johnson presented the Fiscal Report.

#3 Norman Jepson moved resolution to approve Payroll Direct Deposits and other Direct Deposits for #899-2020 thru #983-2020, and Warrants #69840 thru #69932, seconded by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#4 Norman Jepson moved resolution approving the Regular and Then and Now Purchase Order #21-2020 thru 25-2020, seconded by Gloria Gaum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#5 Norman Jepson moved resolution approving the Super Blanket Certificate #124-2020 thru #139-2020, seconded by Gloria Baum.

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Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

As recommended by the State Auditors, a copy of the Bank Reconciliation Summary, Appropriation Summary, Fund Summary, Revenue Summary, Payment Listing and Payroll were printed for your review and signature.

The following are a list of the un-audited balances after the above bills have been paid. Balances are as of 11/09/2020.

Total All Funds:	\$ 1,797,926.26
Current Investment Accounts:	\$ 1,133,759.23
Current Checking Account:	\$ 664,167.03

#6 Norman Jepson moved to receive the Fiscal Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

ROAD AND CEMETERY REPORT

No written report.

ZONING REPORT

Zoning Inspector Barbra Carr presented the Zoning Report.

#7 Norman Jepson moved to receive the Zoning Report a copy which can be found in the Addendum, seconded by Gloria Baum.

Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

FIRE REPORT

Fire Chief John Jyurovat presented the Fire Report.

#8 Norman Jepson moved resolution to accept the resignation of Matthew Hicks, who has been with Saybrook Fire Department for five years, seconded by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#9 Norman Jepson moved resolution to purchase a 2021 Lifeline 167 Superliner Type III Ambulance with the option of a Stryker Power load and Stryker Power stretcher at a quoted price of \$251,573.00, seconded by Gloria Baum.

Roll Call Voting:	Norman Jepson	Yes
	Gloria Baum	Yes

#10 Norman Jepson moved resolution under the SAFER Grant Procedures to hire the following Firefighter/Paramedics to full time status: Gage Janek, James Hawk and Jason Coy, contingent on requirements being completed, seconded by Gloria Baum.

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Roll Call Voting: Norman Jepson Yes
 Gloria Baum Yes

#11 Norman Jepson moved resolution to receive the Fire Report, a copy of which can be found in the Addendum, seconded by Gloria Baum.

Voting: Norman Jepson Yes
 Gloria Baum Yes

WATER RESCUE REPORT

No written report.

OLD BUSINESS

None.

NEW BUSINESS

#12 Norman Jepson moved resolution to approve and sign agreement by and between the Ashtabula County Board of Commissioners and Saybrook Township regarding Emergency Management Services, seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
 Gloria Baum Yes

#13 Norman Jepson moved resolution to increase appropriations 2031-330-221 in the amount of \$10,000 for "Medical/Hospitalization" in the Road Department, seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
 Gloria Baum Yes

#14 Norman Jepson moved resolution to increase appropriations in 2111-220-190-2050 in the amount of \$10,000 for "Other Salaries/Part-Time" in the Fire Department", seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
 Gloria Baum Yes

#15 Norman Jepson moved resolution to increase appropriations in 2111-220-221-0000 in the amount of \$30,000 for "Medical/Hospitalization" in the Fire Department, seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
 Gloria Baum Yes

#16 Norman Jepson moved resolution to purchase a Brush Fire Truck 2020 Ram 3500 Crew Cab 4 x 4 Long bed at a cost of \$47,890 with Cares Act Funds to provide for social distancing on emergency calls, seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
 Gloria Baum Yes

#17 Norman Jepson moved resolution to purchase a washer and dryer at a cost of \$2,100 with Cares Act Funds for cleaning after COVID 19 calls, seconded by Gloria Baum.

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Gloria Baum Yes

PUBLIC

None.

EXECUTIVE SESSION

#18 Norman Jepson moved resolution to go into "Executive Session" to discuss personnel issues at 10:35 am, seconded by Gloria Baum.

Roll Call Voting: Norman Jepson Yes
Gloria Baum Yes

#19 Norman Jepson moved resolution to come out of "Executive Session" at 10:50 am, seconded by Gloria Baum.


Roll Call Voting: Norman Jepson Yes
Gloria Baum Yes

ADJOURNMENT

#20 Norman Jepson moved to adjourn the meeting at 10:51 am, seconded by Gloria Baum.

The meeting was adjourned.


Gloria Baum, Chairperson


Larry Johnson, Fiscal Officer